



MEMO

TO: CAIO

FROM: VP-HR

DATE: 12-Nov-2025

REF: BS&HR-13737-2025

Progress update On COURSERA Courses for DEWA AI Champions

With reference to memo Ref. No. I&TF-1939-2025 regarding the provision of COURSERA for Business access to 24 nominated DEWA employees identified as **DEWA AI Champions**, we would like to share the latest progress update and highlight the urgency of completing the assigned learning tracks.

The AI team has selected the following four Coursera courses to strengthen employee capabilities in artificial intelligence, and strategic responsiveness:

1. **Introduction to Artificial Intelligence**
2. **Copilot for Beginners: Create a PowerPoint Presentation**
3. **Data Analysis, Visualization, and Communication with Copilot**
4. **Change Management for Generative AI**

Each nominated employee is required to complete all four courses by **22nd November 2025**, as per contractual terms. Please note that **no extensions will be granted beyond this deadline**.

To support timely completion, weekly reminders and progress reports are being shared with participants via email, Coursera platform alerts, and notifications. The latest report as per 10/11/2025:

| Total Licenses | Resigned | Withdrawn | Completed all 4 courses | Remaining incomplete | % of Completion |
|----------------|----------|-----------|-------------------------|----------------------|-----------------|
| 24 | 2 | 2 | 8 | 12 | 46% |

With the deadline approaching, we kindly request your department's support in encouraging the remaining DEWA AI Champions to complete their assigned courses to ensure successful closure of this strategic initiative.

For further coordination or assistance, please contact the Smart Learning Section at **Smart.Learning@dewa.gov.ae**

Thank you for your continuous commitment and collaboration.


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Maryam Hilal M E Al Mutaiwei

VP - Human Resources

(Signed on 12-11-2025 19:29:31)



Fatma Mohammad Almarzooqi,  Sr Mgr - Learning & Devel, Signed on 12-11-2025 13:32:07

Maha Ahmed A. Al Masoum,  Actg Sr Mgr - Learning & Devel, Signed on 12-11-2025 13:23:48

Maryam Mohd Abdul Rahman,  Dy Sr Mgr - Smart Learning, Signed on 12-11-2025 13:05:52

Encl:

[1. I&TF-1939-2025.pdf](#)

[2. Progress DEWA AI Champions.xlsx](#)